



**NEWCASTLE·UNDER·LYME**  
**BOROUGH COUNCIL**

### **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

#### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012**

This Plan gives 28 days' notice of Key Decisions which we are expecting to take over the next few months. Councils cannot take Key Decisions without first giving 28 days' notice, unless an urgent decision is required. Urgent Key Decisions may be taken under the urgency procedures set out in the Council's Constitution. A decision notice for each Key Decision made is published within 6 days of it having been made.

"Key decisions" are defined as those Executive (Cabinet) decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of £100,000 or more (in the case of Revenue) and £250,000 or more (in the case of Capital); and/or
- b. to be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

This Forward Plan also contains details of other important Cabinet decisions that we are expecting to take even if they do not meet this definition.

Whilst the majority of these decisions taken at meetings held in public, some decisions may be taken in private meetings because they deal with confidential information as defined in Schedule 12A of the Local Government Act 1972, and the public interest in withholding the information outweighs the public interest in disclosing it. If we intend to take a decision in private, that will be noted below with reasons.

If you object to a decision being taken in private, you can tell us why by emailing [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk) or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

**The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:**

Leader of the Council (Corporate & Service Improvement, People & Partnerships)	Councillor Simon Tagg
Deputy Leader & Cabinet Portfolio Holder (Finance & Efficiency)	Councillor Stephen Sweeney
Cabinet Portfolio Holder (Community Safety & Well Being)	Councillor Helena Maxfield
Cabinet Portfolio Holder (Environment & Recycling)	Councillor Trevor Johnson
Cabinet Portfolio Holder (Leisure, Culture & Heritage)	Councillor Jill Waring
Cabinet Portfolio Holder (Planning & Growth)	Councillor Paul Northcott

**Exempt Information Categories under Schedule 12A of the Local Government Act 1972**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution, agendas and reports relevant to any key decision may be accessed on the Council's website [www.newcastle-staffs.gov.uk](http://www.newcastle-staffs.gov.uk) or may be viewed during normal office hours. Copies or extracts can be obtained on payment of a fee (unless the publication contains exempt information).

For all enquiries, please contact:-

**The Chief Executive's Directorate, Castle House, Barracks Road  
Newcastle-under-Lyme, Staffordshire ST5 1BL  
Telephone 01782 742222 Email: [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)**

<b>Title of Report</b>	<b>Brief Description of Report</b>	<b>Cabinet Portfolio</b>	<b>Intended Decision Date</b>	<b>Relevant Overview &amp; Scrutiny Committee</b>	<b>Wards Affected</b>	<b>Reason for Determining in Private Session (if applicable)</b>
Local Enforcement Plan	To review the existing plan and identify new targets for prioritising planning enforcement work	Planning and Growth	10 June 2020	Economy, Environment and Place	All Wards	N/A
CV-19 Update and Recovery Plan	To report update on financial impacts and service delivery, response & recovery	Corporate and Service Improvement, People and Partnerships	10 June 2020	Finance, Assets and Performance	All Wards	N/A
Provisional Financial Outturn 2019/20	To report on the provisional financial outturn	Finance & Efficiency	8 July 2020	Finance, Assets and Performance	All Wards	N/A
Knutton Masterplan	To consider a report on the master planning of Knutton village.	Planning and Growth	8 July 2020	Economy, Environment and Place	Knutton and Silverdale	N/A
Crematorium Grounds Extension	Proposal to design an extension to the existing Crematorium Grounds	Environment and Recycling	9 September 2020	Economy, Environment and Place	Bradwell	N/A
Town Centre Plans	To update on Future High-street Fund and Town Deals	Corporate and Service Improvement,	9 September 2020	Economy, Environment and Place	All Wards	N/A

		People and Partnerships				
Open Space Strategy Addendum	An addendum to the existing Open Space Strategy is required to ensure that the strategy remains current through the life of the Joint Local Plan.	Environment and Recycling	9 September 2020	Economy, Environment and Place	All Wards	N/A
Affordable Funerals	To consider introducing affordable funerals.	Environment and Recycling	9 September 2020	Economy, Environment and Place	All Wards	N/A
Air Quality OBC	To authorise the submission of an air quality outline business case	Environment and Recycling	9 September 2020	Economy, Environment and Place	All Wards	N/A
Gym Refurbishments	To authorise refurbishments of the J2 gym facility	Environment and Recycling	9 September 2020	Economy, Environment and Place	Town	N/A
Q1 Finance and Performance Report	To receive a report in relation to Q1 of 2020	Corporate and Service Improvement, People and Partnerships	9 September 2020	Finance, Assets and Performance	All Wards	N/A
Self-Build Register	To receive a report on the publication of a register of land for Self-Build opportunities	Planning and Growth	9 September 2020	Economy, Environment and Place	All Wards	N/A
Medium Term Financial	To receive proposals for the 2021/22 MTFS	Finance & Efficiency	9 September 2020	Finance, Assets and Performance	All Wards	N/A

Strategy 2021/22						
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